

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING OCTOBER 6, 2025**

CALL TO ORDER

Mayor Raffay called the October 6, 2025, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Margaret "Peg" Phillips, Bader Qarmout, Michael Rose, and Mayor Virginia "Ginnie" Raffay

Absent: James DeYoung

Phillips motioned to excuse the absent member.

Seconded: Rose

Discussion: None

All were in favor.

Also present: Mark Zschack, Township Clerk; Ursula Leo, Esq., Township Attorney; and Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Raffay requested a motion to approve the agenda.

Motion: Qarmout

Seconded: Rose

Discussion: None

All were in favor.

OPEN PUBLIC SESSION #1: Mayor Raffay opened the meeting for public comments. There being no public comments offered, Mayor Raffay closed Open Public Session #1.

PRESENTATION OF OUTSTANDING OLDER AMERICAN - Mayor Raffay presented the 2025 Outstanding Older American Award to Paul "Skip" Henry. Congratulations to Skip!

OATH OF OFFICE: Green Township Volunteer Fire Department Fire Chief Police - Michael Rose
Mayor Raffay administered the Oath of Office to Michael Rose.

PUBLIC AUCTION:

The Township Attorney announced the first public auction is for Block 107, Lot 6 - 5 Crescent Road (.298-acre portion of property) Minimum Sale Price \$15,000.00. The terms of this sale are as set forth in the Ordinance, the property is as is and needs to be merged to the adjacent property. The Township Attorney explained auction process. The Township Attorney started the public auction at \$15,000.00. One bidder, Nicole Rizzolo, provided a bid of \$15,000.00, no further bidders.

The Township Attorney announced the second public auction is for Block 76, Lot 5 - 161 Decker Pond Road (.876-acre portion of property) Minimum Sale Price \$20,000.00. The terms of this sale are as set forth in the Ordinance and the property is as is and needs to be merged to the adjacent property. The Township Attorney started the public auction at \$20,000.00. One bidder, Brett Estell, provided a bid of \$20,000.00, no further bidders.

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The Township Attorney announced that a 10 percent deposit is due immediately. A resolution will be prepared for the next Township Committee meeting.

CONSENT AGENDA:

1. RESOLUTIONS:

- a. Resolution 2025-150 - Establish Halloween Curfew*

2. CORRESPONDENCE: *(Acceptance for Filing of the Following)*

- a. Aqua New Jersey Public Notice of Hearing Scheduled for October 14, 2025*
- b. Township of Frelinghuysen Notice of Ordinance Adoption on September 17, 2025, Revising Land Development Ordinance Concerning Permitted Uses*

3. REPORTS: *(Acceptance for Filing of the Following)*

- a. Green Township Municipal Court Cashbook Report - August 2025*
- b. Sussex County Division of Health Inspection Report - August 2025*
- c. Construction Permit Activity Report - September 2025*
- d. Open Space Advisory Committee Minutes - June 4, 2025*
- e. Tax Collector's Report - August 2025*

Rose motioned to move Consent Agenda

Seconded: Qarmout

Discussion: None

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

DISCUSSIONS:

- a. Property Maintenance Code** - The Committee reviewed a first draft of the property maintenance code. The Township Committee requested insight from the Zoning Officer as to why these items are important to be included. The discussion will continue at the next meeting once more information has been obtained.
- b. Upgrades to EverGreen Park** - Wood Rail Replacement - The Township Clerk discussed alternatives for the guide rail; however, the wood rail seems the best option. The Township Clerk will look into prices as well as the costs associated with DPW replacing the rail. The Township Clerk stated going out for RFP is best way to get prices for construction in the spring 2026.
- c. Closure of Shore Road on Halloween** - The Township Committee reviewed a resident's request to close Shore Road on Halloween. Mayor Raffay invited the audience to address their comments and concerns.

Kristen Freid and Ed Wlodarski provided comments regarding the safety issues that occur on Halloween with the number of kids and adults on Shore Road on Halloween.

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The Committee agreed to no parking on the lake side of the entire length of Shore Road as well as Lakeview Drive. The Township Attorney recommended contacting the Risk Manager for review. The Township Attorney will draft a Resolution to be considered at the next meeting.

OLD BUSINESS: None

NEW BUSINESS:

- a. Introduction Ordinance 2025-10** - Amending Green Township Code, Chapter 30, "Land Use Regulations", Regarding Zone R-1.5 Residential District Lot Size and Bulk Standards for Existing Developed Residential Properties, and Creating a New Zone R-1.5/0.5

Phillips motioned to introduce the ordinance and move to Public Hearing on October 20, 2025

Seconded: Rose

Discussion: Rose clarified that this is the revised version of the ordinance. The Committee discussed changes allowing accessory structures located in front of the principal structure on a lot, providing they meet or exceed the front yard setback.

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

- b. Resolution 2025-151** - Bills List (09/12/2025 to 10/02/2025)

Motion: Qarmout

Seconded: Phillips

Discussion: None

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

- c. Resolution 2025-152** - Authorize Red Light/Sire Permit - Michael Rose

Motion: Qarmout

Seconded: Phillips

Discussion: None

Upon roll call vote:

Ayes: Phillips, Qarmout, Mayor Raffay

Nays: None

Abstentions: Rose

Absent: DeYoung

- d. Resolution 2025-153** - Award Contract for Improvements to Walking Path at EverGreen Park

Motion: Rose

Seconded: Phillips

Discussion: The Township Clerk stated that \$81,000.00 in grant funds will be used for this project.

Upon roll call vote:

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Ayes: Phillips, Qarmout, Rose, Mayor Raffay
Nays: None
Abstentions: None
Absent: DeYoung

e. Resolution 2025-154 - Award Contract for Improvements to Parking Lot at EverGreen Park

Motion: Phillips

Seconded: Rose

Discussion: Phillips asked if the Township Engineer will be on site to be sure the drainage will be done properly. The Township Clerk confirmed that the Engineer will be on site. Proper signage and social media postings will be utilized to notify anticipation of park closure.

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

f. Resolution 2025-155 - Authorize Shared Services Agreement for Animal Control Services

Motion: Qarmout

Seconded: Rose

Discussion: Mayor Raffay commented on the language contained in the "Services to be Performed" section that indicates live wildlife. The ACO should not be handling live wildlife. The Township Attorney will contact Town of Newton to recommend the removal live wildlife.

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

g. Resolution 2025-156 - Authorize Municipal Court Agreement to Join Andover Municipal Court

Motion: Rose

Seconded: Qarmout

Discussion: Phillips commented that she is concerned about the costs for any improvements required to be rendered to the Court Facility to be in compliance with mandates (Section 11 of the agreement). The Township Attorney stated that typical mandates are generally related to ADA compliance.

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

h. Resolution 2025-157 - Vacation Payout - Nicholas Brigante

Motion: Rose

Seconded: Mayor Raffay

Discussion: None

Upon roll call vote:

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Ayes: Phillips, Qarmout, Rose, Mayor Raffay
Nays: None
Abstentions: None
Absent: DeYoung

i. Resolution 2025-158 - Authorize Repayment Agreement - Nicholas Brigante

Motion: Rose

Seconded: Phillips

Discussion: Phillips commented that changes need to be made with the upfront agreement with new DPW hires and how the cost of the CDL will be paid back with interest. The Township Attorney stated that the terms can be changed.

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

j. Resolution 2025-159 - Authorize Payment No. 1 for Improvements Along Hunts Road

Motion: Rose

Seconded: Qarmout

Discussion: The Township Clerk stated that the project is complete.

Upon roll call vote:

Ayes: Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: Phillips

Absent: DeYoung

k. Introduction Ordinance 2025-11 - Amending the Code of the Township of Green Chapter 2, Article XII, "Municipal Courts"

Rose motioned to introduce the ordinance and move to Public Hearing on October 20, 2025

Seconded: Phillips

Discussion: Qarmout asked for clarification. The Township Attorney explained that the code needs to be changed to mimic the proper language. Phillips stated that Hampton Township is not named in the Ordinance. The Township Attorney stated that effective January 1, 2026, Hampton Township will not be a member of the Municipal Courts.

Upon roll call vote:

Ayes: Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None

Absent: DeYoung

k. Minutes ready for approval - September 15, 2025, regular meeting and executive session

Motion: Phillips

Seconded: Qarmout

Discussion: None

Upon roll call vote:

Ayes: Phillips, Qarmout, Mayor Raffay

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Nays: None
Abstentions: Rose
Absent: DeYoung

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack had no matters for discussion.

MATTERS FROM THE GOVERNING BODY:

Qarmout provided no report.

Phillips commented that the New Jersey State Health Benefits Plan renewal rates have been released. There needs to be a discussion regarding the increase. The Township Clerk explained that employees have been notified. Phillips stated that the Committee needs to review the levels of plans and the Township's contributions. The Township Clerk will provide information for further discussion at the next meeting.

Rose commented that Hunts Road came out great, kudos for getting the project done ahead of schedule.

Rose commented that Yellow Frame Road was milled, however there was no signage indicating "rough road ahead". Rose suggests that appropriate signage be use for these types of projects.

Rose announced that former Fire Department Chief, Lenny Ferrari, passed away and the services were held at the Fire Department. Thank you to all those that attended.

Rose stated that the Fire Department will hold a Fish and Chips dinner on October 19th.

Mayor Raffay stated that she attended the funeral for Lenny. The Fire Department did an amazing job coordinating all the funeral arrangements. The ceremony was very impressive.

Mayor Raffay attended a meeting with the Sheriff's Department and the State Police. Mayor Raffay read the statistics on the State Police level.

Mayor Raffay stated that she has been approached by many Greendell residents (County Route 611) asking if the speed limit posted in Greendell section can be the same that is posted in the Tranquility section. The Township Clerk will contact the County.

Mayor Raffay commented that she has received many calls about the appraisal company and has been directing them to the Tax Assessor.

Mayor Raffay congratulated Allamuchy-Green First Aid Squad and the Weekend Bag Program. Both received grants from Lowe's.

Mayor Raffay stated that the Sheriff's Department offers GPS bracelets for anyone with dementia or Alzheimer's or a young child that may wonder off.

Mayor Raffay commented that bathrooms at EverGreen Park got an A+ rating.

Mayor Raffay asked when the wall on Pequest and Sutton Roads is expected to be fixed. The Township Clerk will contact the Township Engineer.

Mayor Raffay commented that the trees on the island in EverGreen Park are in bad shape. Tree limbs are falling.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney provided no matters for discussion.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance, however the following report was provided to the Committee:

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Over the past three weeks, the Green Township Department of Public Works has been actively engaged in several critical infrastructure and maintenance projects throughout the township.

Pequest Road Drainage Improvements

The crew successfully excavated and replaced an 18-inch stormwater pipe located beneath Pequest Road, between the tunnel and Farms Road. In addition, the team cleaned out the nearby retention pond and associated drainage structures to ensure proper water flow and reduce the risk of flooding in the area. Addition to the cross-pipe project on Pequest the team also repaired and reset a basin on the side of the tunnel. We also explored and repaired a small depression area and brought back up to grade making that section of Pequest ready to be milled and paved.

Autumn Ridge Road Basin Repair

A collapsed basin on Autumn Ridge Road was replaced to restore proper drainage and prevent roadway deterioration.

Town Property Maintenance and Seasonal Transition

Routine maintenance of township-owned properties and fields has continued. The department has also begun the transition to winter operations. This includes preparing equipment and facilities for snow and ice management to ensure the township is ready for the upcoming winter season.

Hunts Pond Road Improvement Project

The milling, paving, and retaining wall project on Hunts Pond Road has been completed. The road now features new pavement, line striping, an updated guardrail, and a new retaining wall, all contributing to improved safety and roadway integrity.

Yellow Frame Road

Yellow Frame Road was milled last week in preparation for paving. Paving is scheduled to take place on Tuesday, October 7, 2025, weather permitting.

OPEN PUBLIC SESSION #2: Mayor Raffay opened the meeting for public comments. Mayor Raffed noted that no public members were in attendance and closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2025-15 - Purchase of Real Property - Block 19, Lot 15
Mayor Raffay stated that action is not anticipated to be taken when the Committee returns to the Open Public Session.

Qarmout motioned to enter Executive Session at 8:29 p.m.

Seconded: Phillips

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 8:33 p.m.

Phillips motioned to close Executive Session and return to Open Public Session

Seconded: Rose

Discussion: None

All were in favor.

Mayor Raffay noted the next Township Committee Meeting is scheduled for Monday, October 20, 2025, at 7:00 p.m.

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ADJOURNMENT:

Rose motioned to adjourn at 8:34 p.m.

Seconded: Qarmout

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: October 20, 2025

RESOLUTION 2025-150
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

ESTABLISH HALLOWEEN CURFEW

BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey does hereby declare a curfew time of 9:00 p.m. for all minors for the evenings of October 30 and 31, 2025.

Dated: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips			√			
Qarmout		√	√			
Rose	√		√			
Mayor Raffay			√			

ORDINANCE NO. 2025-10
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

**AN ORDINANCE AMENDING GREEN TOWNSHIP CODE, CHAPTER 30,
"LAND USE REGULATIONS", REGARDING ZONE R-1.5 RESIDENTIAL DISTRICT LOT SIZE
AND BULK STANDARDS FOR EXISTING DEVELOPED RESIDENTIAL PROPERTIES, AND
CREATING A NEW ZONE R-1.5/0.5**

WHEREAS, the Green Township Land Use Board adopted a Master Plan Reexamination Plan, last revised February 13, 2025 ("Master Plan"), which in part recommended review of the minimum lot area and bulk standards for the R-1.5 District, related to existing developed residential properties; and

WHEREAS, the Master Plan proposed a 0.5-acre minimum lot size and revised bulk standards for existing developed residential properties in the R-1.5/0.5 Residential District, to permit improvements to existing residences in the District without triggering numerous variances; and

WHEREAS, the Green Township Committee has reviewed the Master Plan comments, and determined that the suggested changes to the R-1.5 Residential District, should be made.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Green, Sussex County, New Jersey, that Chapter 30, "Land Use Regulations" of the Code of the Township of Green, is revised as follows:

SECTION 1.

Chapter 30 "Zoning" Sections 30-4, WORDS AND PHRASES DEFINED, is amended to add the following:

THROUGH LOT

Shall mean a lot that fronts on two (2) parallel streets or that fronts on two (2) streets that do not intersect at the boundaries of the lot.

SECTION 2.

Chapter 30, Schedule of Requirements, Attachment 2, per Code Section 30-31, shall be revised as follows:

Zone	Prin. Use	Height Feet	Min. Lot Area Acres	Density/ FAR	Max Depth Feet	Width Street Line Feet	Width Setback Line Feet	Min Setbacks Feet			Max Building Coverage Percent	Imp. Cov. Percent
								FY	RY	SY		
R-1.5/0.5 (New residences)	SF	35	1.5	1 Unit/ 1.5 ac.	285	112	190	60	75	25	20	N/A
R-1.5/0.5**** (Existing residences)	SF	35	0.5	1 Unit/0.5 ac.	100	50	50	30	50	15	40	N/A

**** In the R-1.5/0.5 Zone, the 0.5 standards apply to existing residences with less than 1.5 acres only. Existing residences with 1.5 acres or more must follow 1.5 standards. New residences must follow the 1.5 standards. New subdivisions must follow the 1.5 standards.

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SECTION 3.

All references to "R-1.5 Residential District" throughout the Township Code shall be replaced with "R-1.5/0.5 Residential District".

SECTION 4. Chapter 30 "Zoning" Sections 30-64 YARDS is amended to read as follows:

§ 30-64.1 Yard Requirements.

Every lot must provide front, rear and side yards as required by its zone district. All front yards must face upon a dedicated public street or a private street approved by the Planning Board. On streets less than 50 feet in width, the required front yard shall be increased by $\frac{1}{2}$ the difference between the width of the street and 50 feet. If a width greater than 50 feet is shown on an adopted Master Plan or the Official Map, the required front yard shall be increased by $\frac{1}{2}$ the difference between the width of the street and said greater width. In the R-1.5/0.5 District, the maximum additional front yard setback shall be five (5) feet.

§ 30-64.4 Corner Lots and Through Lots.

Where a lot is bounded by more than one street, the front yard setback requirement from each abutting street shall be met. On a corner lot or a through lot, the owner may select any street as the front of the lot, regardless of which direction the building faces. For corner lots, the yard opposite the front of the lot shall be considered the side yard for purposes of meeting the minimum side yard requirement. Corner lots will have two front and two side yards. For through lots, the yard opposite the front yard shall be considered the rear yard for purposes of meeting the minimum rear yard requirement.

§ 30-64.5 Accessory Structures in the R-1.5/0.5 Zone District.

Permitted accessory structures, excluding pools, may be located within the ~~front~~, side or rear yard in the R-1.5/0.5 Zone District provided that the structure is a minimum of five (5) feet from any property line. Accessory structures may be located in front of the principal structure on a lot, provided they meet or exceed the front yard setback. Pools may be located within the side or rear yards provided that they are a minimum of ten (10) feet from the property line.

SECTION 5.

All ordinances of the Township of Green, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 6.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 7.

This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

SECTION 8.

This Ordinance may be renumbered for codification purposes.

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SECTION 9.

The Township Clerk is directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board and to all others entitled to notice pursuant to the provisions of N.J.S.A. 40:55D-15. Upon adoption of this Ordinance, after public hearing, the Township Clerk is further directed to publish such notice of the passage and to file a copy of this Ordinance, as finally adopted, with the Sussex County Planning Board, as required by N.J.S.A. 40:55D-16.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX

Mark Zschack, RMC, Township Clerk

Virginia Raffay, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips	√		√			
Qarmout			√			
Rose		√	√			
Mayor Raffay			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						
Phillips						
Qarmout						
Rose						
Mayor Raffay						

INTRODUCED: October 6, 2025
ADOPTED:

ADVERTISED: October 10, 2025
ADVERTISED:

RESOLUTION 2025-151
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (09/12/2025 to 10/02/2025)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 09/12/2025 to 10/02/2025 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips		√	√			
Qarmout	√		√			
Rose			√			
Mayor Raffay			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 10/06/2025 For bills from 09/12/2025 to 10/02/2025

Check#	Vendor	Description	Payment	Check Total
168	1940 - AMAZON	PO 17233 PTO Dive Shaft	76.90	76.90
13769	541 - APPRAISAL SYSTEMS, INC.	PO 17160 2026 Reassessment	4,300.00	4,300.00
13770	14 - BLUE DIAMOND DISPOSAL, INC.	PO 16834 2025 Waste & Recycling Collection	30,000.00	30,000.00
13771	1182 - BOB VIERSMA AND SONS, INC.	PO 17211 Imp to Hunts Rd - Embankment	213,732.61	213,732.61
13772	1908 - BRADY & CORREALE, LLP	PO 16858 Land Use Board Legal Services 2025	49.35	49.35
13773	2041 - CORY BROTHERS INC.	PO 16899 2025 Vehicle Repairs	3,091.05	3,091.05
13774	358 - FRA TECHNOLOGIES, INC.	PO 17227 12/01/2025-11/30/2026 Maintenance Contra	675.00	675.00
13775	528 - GRIFFITH-ALLIED TRUCKING LLC	PO 16940 Gasoline Deliery 2025 Acct 10-7199868	698.93	698.93
13776	120 - HAROLD E. PELLOW & ASSOCIATES, INC.	PO 16856 Twp Engineering Services 2025	580.00	
		PO 17052 Stormwater Assistance Grant	145.00	
		PO 17147 Yellow Frame Rd	2,076.65	
		PO 17202 Lk Tranquility Drainage project	842.50	
		PO 17203 Hedden Rd	275.00	3,919.15
13777	1603 - J. CALDWELL & ASSOCIATES	PO 17225 Professional Planner	600.00	600.00
13778	1632 - LADDEY, CLARK & RYAN, LLP	PO 17226 August 2025 Legal Services	78.00	
		PO 17226 August 2025 Legal Services	3,038.00	3,116.00
13779	1153 - Lowe's	PO 16881 Hardware, Small Tools & Supplies	1,151.01	1,151.01
13780	20 - MGL PRINTING SOLUTIONS, LLC	PO 17194 2026 Dog License Tags	313.00	313.00
13781	1960 - NAVITEND	PO 17214 Computer Upgrade 2025 - Tax Assessor	156.35	156.35
13782	98 - NJ STATE DEPT OF HEALTH & SENIOR SVS	PO 17003 Dog License fees	13.80	
		PO 17003 Dog License fees	1.20	15.00
13783	2267 - Peerless Concrete Products Co.	PO 16913 Supplies 2025	715.00	715.00
13784	2187 - PLANET NETWORKS, INC.	PO 17234 November 2025 Internet & Phone Service	1,529.10	1,529.10
13785	1608 - RR Donnelley	PO 17218 Certified Copy of Vital Record Forms	46.25	46.25
13786	908 - Service Tire Truck Centers, Inc.	PO 16907 Tires & Service 2025	2,996.00	2,996.00
13787	123 - Staples Advantage	PO 17228 Office Supplies - September 2025	438.26	438.26
13788	624 - Suburban Propane	PO 16939 Propane-DPW Bulding Acct 2232-105941	24.54	24.54
13789	97 - SUSSEX COUNTY CLERK	PO 17221 Municipal Permit	8.00	8.00
13790	72 - SUSSEX COUNTY CLERK'S ASSOCIATION	PO 17222 Registration for Fall Registrar Seminar	20.00	20.00
13791	114 - SUSSEX COUNTY MUA	PO 16922 Solid Waste Disposal/Household 2025	9,146.36	9,146.36
13792	1053 - TCTA OF NJ	PO 17223 Webinar Registration - K. Ferrone	50.00	50.00
13793	2009 - THE CANNING GROUP. LLC	PO 16836 QPA 1/01/2025-12/31/2025	458.33	458.33
13794	1703 - TOWN OF NEWTON	PO 16833 Municipal Court - Shared Services 2025	7,500.00	7,500.00
13795	85 - TOWNSHIP OF ANDOVER	PO 17224 2025/2026 Municipal Alliance Grant-Match	377.31	377.31
13796	1051 - TREASURER STATE OF NEW JERSEY	PO 17059 Marriage Lic/Civil Union License	500.00	500.00
13797	2078 - UniFirst Corporation	PO 16863 Uniform Rentals 2025	508.50	508.50
13798	34 - VERIZON	PO 16938 Alarm Phone lines 2025	185.88	185.88
13799	1236 - W.W.Grainger Inc.	PO 16887 Supplies, Samll Tools, Hardware 2025	231.70	231.70
13800	2056 - WINGLE SUPPLY CO., INC.	PO 16932 Supplies 2025	1,794.24	1,794.24
TOTAL				288,423.82
Total to be paid from Fund 01 CURRENT FUND			70,546.06	
Total to be paid from Fund 02 FEDERAL & STATE GRANTS			145.00	
Total to be paid from Fund 04 GENERAL CAPITAL			216,651.76	
Total to be paid from Fund 12 ANIMAL FUND			1,003.00	
Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND			78.00	

			288,423.82	

Checks Previously Disbursed

9999	Treasurer, State of NJ/2003	PO# 16982	NJDEP Loan-Lk Tranquility Dam	19,279.23	9/08/2025
9999	Treasurer, State of NJ/2003	PO# 16981	NJDEP Loan-Lk Tranquility Dam	13,742.35	9/08/2025
9999	PAYROLL ACCOUNT		9/15/2025	40,570.57	9/11/2025
9999	STATE OF NJ - DIVISION OF PENSIONS	PO# 16840	Active - Health/Dental Insurance	16,072.57	9/15/2025
9999	STATE OF NJ DIV OF PENSIONS/BENEFITS	PO# 16839	Retired - Health Insurance	9,205.13	9/15/2025
9999	PAYROLL ACCOUNT		9/30/2025	44,628.04	9/26/2025
9999	GREEN TWP BOARD OF EDUCATION	PO# 16838	School Taxes payable	968,228.58	10/01/2025
13766	HUNTERDON HILLS PLAYHOUSE	PO# 17162	"Never Too Late" Matinee on 10/18/	1,773.22	9/24/2025
13767	Home Depot Credit Services	PO# 16878	Supplies, Hardware, Small Tools 20	442.02	9/24/2025

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 10/06/2025 For bills from 09/12/2025 to 10/02/2025

Check#	Vendor	Description	Payment	Check Total
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1,113,941.71

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	1,112,168.49	70,546.06	1,182,714.55
Fund 02 FEDERAL & STATE GRANTS		145.00	145.00
Fund 04 GENERAL CAPITAL		216,651.76	216,651.76
Fund 12 ANIMAL FUND		1,003.00	1,003.00
Fund 16 AFFORDABLE HOUSING TRUST FUND		78.00	78.00
Fund 19 TRUST FUND	1,773.22		1,773.22

BILLS LIST TOTALS	1,113,941.71	288,423.82	1,402,365.53
=====			

RESOLUTION 2025-152
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZE RED LIGHT/SIREN PERMIT

BE IT RESOLVED by the Township Committee of the Township of Green, in the County of Sussex, and State of New Jersey does hereby grant Michael Rose permission to obtain a red light/siren permit for the purpose of responding to emergency calls for the Green Township Volunteer Fire Department.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

cc: Chief Randy Gould

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips			√			
Qarmout	√		√			
Rose					√	
Mayor Raffay			√			

RESOLUTION 2025-153
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AWARD CONTRACT FOR IMPROVEMENTS TO WALKING PATH AT EVERGREEN PARK

WHEREAS, on June 2, 2025, by adoption of Ordinance 2025-05 the Green Township Committee, County of Sussex, State of New Jersey authorized improvements to the walking path located in EverGreen Park appropriating the total of \$103,575.00 of which \$22,575.00 is from the General Capital-Capital Improvement Fund, and \$81,000.00 is from the New Jersey Department of Community Affairs, Local Recreation Improvement Grant; and

WHEREAS, the Township Committee sought proposals in fair and open procurement in accordance with N.J.S.A. 19:44A-20.5, through a Township RFP, for improvements and expansion to the existing asphalt walking trail located in EverGreen Park; and

WHEREAS, the Township received five sealed bids on October 2, 2025,

WHEREAS, the Green Township Engineer recommends the Township Committee award a contract for the improvements to the walking path in EverGreen Park to River View Paving, Inc., in an amount not to exceed \$89,544.00.

WHEREAS, the Chief Financial Officer, Linda Di Lorenzo, has certified that there are sufficient funds available.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby authorize the Mayor and Township Clerk to execute a contract with Riverview Paving Inc. to be utilized for the improvements to the walking path at EverGreen Park.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 6, 2025.

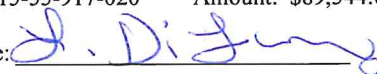

Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified have been provided for within the Ordinance 2025-05

Account: 04-215-55-917-020 Amount: \$89,544.00

CFO Signature: 

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips		√	√			
Qarmout			√			
Rose	√		√			
Mayor Raffay			√			

RESOLUTION 2025-154
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AWARD CONTRACT FOR IMPROVEMENTS TO PARKING LOT AT EVERGREEN PARK

WHEREAS, on September 3, 2025, by adoption of Resolution 2025-141 the Green Township Committee, County of Sussex, State of New Jersey authorized upgrades to EverGreen Park appropriating the total of \$275,000.00 to be utilized from the Open Space Fund for certain upgrades for EverGreen Park; and

WHEREAS, the Township Committee sought proposals in fair and open procurement in accordance with N.J.S.A. 19:44A-20.5, through a Township RFP, for parking lot improvements including parking lot drainage and mill and pave entrance and parking at EverGreen Park; and

WHEREAS, the Township received four sealed bids on October 2, 2025,

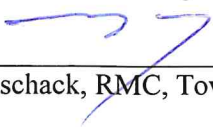
WHEREAS, the Green Township Engineer recommends the Township Committee award a contract for the improvements to the parking lot in EverGreen Park to Riverview Paving, Inc., in an amount not to exceed \$122,143.30.

WHEREAS, the Chief Financial Officer, Linda Di Lorenzo, has certified that there are sufficient funds available.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby authorize the Mayor and Township Clerk to execute a contract with Riverview Paving Inc. to be utilized for improvements to the parking lot at EverGreen Park.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 6, 2025.


Mark Zschack, RMC, Township Clerk

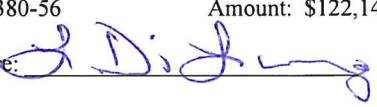
cc: Linda Di Lorenzo, CMFO

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified have been provided for within the Open Space Fund

Account: 22-380-56

Amount: \$122,143.30

CFO Signature: 

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips	√		√			
Qarmout			√			
Rose		√	√			
Mayor Raffay			√			

RESOLUTION 2025-155
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**AUTHORIZING A SHARED SERVICES AGREEMENT TO PROVIDE FOR ANIMAL
CONTROL SERVICES BETWEEN THE TOWN OF NEWTON AND
THE TOWNSHIP OF GREEN**

WHEREAS, the Township of Green wishes to enter into a Shared Services Agreement with the Town of Newton to provide for animal control services; and

WHEREAS, N.J.S.A. 40A:65-1 et seq. authorizes shared service agreement; and

WHEREAS, the Township Committee is of the opinion that it is in the best interest of the Township of Green to enter into a Shared Services Agreement with the Town of Newton to provide animal control services, subject to the approval of the Shared Services Agreement by the Town of Newton.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that the Municipal Clerk and/or Mayor is hereby authorized to enter into a Shared Services Agreement with the Town of Newton to provide animal control services for the period January 1, 2026, through December 31, 2026, at a cost not to exceed \$13,000.00.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips			√			
Qarmout	√		√			
Rose		√	√			
Mayor Raffay			√			

**RESOLUTION 2025-156
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING APPROVAL OF A MUNICIPAL COURT
AGREEMENT TO JOIN THE ANDOVER JOINT MUNICIPAL COURT**

WHEREAS, the Township of Green is required to provide a municipal court for the adjudication of offenses within the jurisdiction of such a court, and is also permitted to join with other municipalities in the creation of a Joint Municipal Court; and

WHEREAS, Green Township previously had a Interlocal Services Agreement with the Town of Newton for the Consolidation of Municipal Courts; and

WHEREAS, by way of Resolution 2025-115, the Township approved the termination of that consolidation of municipal courts, effective December 31, 2025; and

WHEREAS, pursuant to N.J.S.A. 2B:12-1(b), the Andover Joint Municipal Court was established in October 2014; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et seq., the municipalities are empowered to enter into a Municipal Court Agreement; and

WHEREAS, the Mayor and Committee has determined that it is in the best interests of the Township to join in the established Andover Joint Municipal Court.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Green, that the Mayor and Township Clerk are hereby authorized to execute a Municipal Court Agreement with Andover Township to join the Andover Municipal Court for a three year term commencing on January 1, 2026, and expiring December 31, 2028.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips			√			
Qarmout		√	√			
Rose	√		√			
Mayor Raffay			√			

RESOLUTION 2025-157
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

REVIEW OF VACATION PAYOUT

BE IT RESOLVED, by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the attached confirmation of paid vacation time for Nicholas Brigante was reviewed and approved for payment.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips			√			
Qarmout			√			
Rose	√		√			
Mayor Raffay		√	√			

**RESOLUTION 2025-158
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING A REPAYMENT AGREEMENT
BETWEEN THE TOWNSHIP OF GREEN AND
NICHOLAS BRIGANTE**

WHEREAS, the Township previously paid the cost of a CDL course for Nicholas Brigante ("Brigante") totaling \$4,070.00;

WHEREAS, due to Brigante ending his employment with the Township, and per the Township Employee Handbook, the full amount of the CDL course shall be reimbursed to the Township; and

WHEREAS, Brigante is eligible for a vacation payout of \$1,040.00 and has agreed to utilize these funds toward the balance of his CDL course payment; and

WHEREAS, a Repayment Agreement between the Township of Green and Brigante has been prepared, setting forth the terms and conditions of the repayment of \$3,030.00, as set forth in the attached Agreement.

BE IT RESOLVED, by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the Mayor is hereby authorized to execute the Repayment Agreement between the Township of Green and Nicholas Brigante for the repayment of the CDL course costs due to his employment ending with the Township.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips		√	√			
Qarmout			√			
Rose	√		√			
Mayor Raffay			√			

RESOLUTION 2025-159
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

**AUTHORIZE PAYMENT NO. 1 FOR EMBANKMENT IMPROVEMENTS ALONG
HUNTS ROAD**

WHEREAS, on August 18, 2025, by adoption of Ordinance 2025-07 the Green Township Committee, County of Sussex, State of New Jersey authorized improvements along Hunts Road appropriating the total of \$267,000.00 with \$92,000.00 from the General Capital-Capital Improvement Fund, \$175,000.00 from General Capital Fund Balance; and

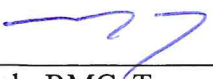
WHEREAS, on July 21, 2025, the Township of Green adopted Resolution 2025-128 awarding a contract to Bob Viersma & Sons, Inc. in an amount not to exceed \$256,580.50 for embankment improvements along Hunts Road; and

WHEREAS, the Township Engineer has reviewed the submitted Estimate Certificate No. 1 totaling \$213,732.61 (\$218,094.50 less retainage of \$4,361.89) for work completed through September 26, 2025, and recommends the approval of said payment; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that it does hereby approve payment No. 1 of \$213,732.61 to Bob Viersma & Sons, Inc.

DATED: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips					√	
Qarmout		√	√			
Rose	√		√			
Mayor Raffay			√			

ORDINANCE NO. 2025-11
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

**AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF
GREEN, CHAPTER 2, ARTICLE XII, "MUNICIPAL COURTS"**

WHEREAS, by way of Resolution 2025-156, Green Township authorized a Municipal Court Agreement with Andover Township to join in the established Andover Joint Municipal Court; and

WHEREAS, the Mayor and Committee now desire to amend Chapter 2, Article XII, "Municipal Courts" of the Code of the Township of Green, to align with required changes due to Green Township joining the established Andover Joint Municipal Court.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Committee of the Township of Green, Sussex County, New Jersey, that existing Chapter 2, Article XII, "Municipal Courts", of the Code of the Township of Green, is repealed in its entirety and replaced as follows:

SECTION 1:

Article XII. Municipal Court

§2-34.1. Creation; name; jurisdiction.

- A. Creation of Court. There has been created a Joint Municipal Court consisting of the Township of Andover, the Township of Byram, the Township of Green, Andover Borough, Stanhope Borough, and Hopatcong Borough (collectively "the six municipalities"). This Court was created by a shared services agreement, which is incorporated herein and shall be approved by and filed with the Administrative Director of the Courts.
- B. Name of Court. The name of the Joint Municipal Court shall be the "Andover Joint Municipal Court (Andover, Byram and Green Townships and Andover, Stanhope and Hopatcong Boroughs)," and it shall have a Seal bearing said name.
- C. Jurisdiction. The jurisdiction of the Andover Joint Municipal Court shall be co-extensive with the territories of the Townships of Andover, Byram, and Green and the Boroughs of Andover, Stanhope, and Hopatcong in the County of Sussex. The Court shall be under the jurisdiction of the Assignment Judge and Municipal Court Administrator for Vicinage 10, Morris/Sussex, of the Superior Court of New Jersey.

§2-34.2. Municipal Judge; powers, duties and qualifications

- A. There shall be a Joint Municipal Judge appointed by the Governor as provided by law with regard to joint municipal courts. The Municipal Judge shall serve for a term of

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

three (3) years from the date of appointment and until a successor is appointed and qualified.

- B. The Municipal Judge shall have and possess the requisite qualifications in order to serve as a Municipal Court Judge as provided by the laws of the State of New Jersey.
- C. The Municipal Judge shall faithfully carry out all of the responsibilities of a Municipal Court Judge and shall abide by all rules and regulations established for Municipal Court Judges by the Administrative Office of the Courts, the New Jersey Supreme Court and any other applicable laws and rules.

§2-34.3. Municipal Prosecutor

There shall be appointed a Municipal Prosecutor for the Joint Municipal Court who shall prosecute all cases in the Joint Municipal Court.

- A. The Municipal Prosecutor shall be appointed annually by Andover Township at the same time and in the same manner as other annual appointments are customarily made and shall continue to serve until a successor is duly appointed and qualified.
- B. The Municipal Prosecutor shall serve at the will of Andover Township, which service may be terminated upon 30 days' written notice.
- C. Qualifications for the position of Prosecutor are that the appointee shall be a duly licensed attorney at law of New Jersey, in good standing, and shall remain so throughout the term of service.
- D. There shall also be appointed by Andover Township an Alternate Municipal Court Prosecutor, whose duties shall be the same as the Municipal Prosecutor's, but who shall act as Municipal Prosecutor only in the event the Municipal Prosecutor is absent or unavailable, or in the event the Municipal Prosecutor is unable to represent the Township as a result of a conflict of interest. All provisions and references to Municipal Prosecutor in this chapter shall apply to the Alternate Municipal Prosecutor in all respects. In the event that the Municipal Prosecutor is absent, unavailable or unable to represent the Township due to a conflict of interest, the Municipal Prosecutor shall promptly notify the Municipal Court Administrator of such circumstances, and the matter shall then be reassigned or transferred to the Alternate Municipal Prosecutor, through the office of the Municipal Court Administrator.

§2-34.4. Municipal Court Administrator

There shall be an Administrator of the Andover Joint Municipal Court who shall perform the functions and duties prescribed for the Administrator by law, by the rules applicable to

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municipal courts and by the Municipal Court Judge. The compensation of the Administrator shall be determined by Andover Township. The duties of the Municipal Court Administrator shall include, but are not limited to:

- A. Carrying out the rules, regulations, policies and procedures relating to the operation of the Court.
- B. Interviewing and speaking to persons wishing to file criminal complaints or wishing information in that regard; receiving complaints and dispensing information relative to Court matters.
- C. Maintaining the financial records of the Court.
- D. Attending Court sessions; recording pleas, judgments, and dispositions; arranging trial calendars, signing court documents; preparing and issuing warrants and commitments.
- E. Taking and preparing bail bonds, recognizances and security in lieu thereof; making inquiry concerning their sufficiency and equity; receiving and accounting for fines and costs;
- F. Interviewing persons on informal Police Court matters to determine if there is a basis for formal action and, if necessary, issuing summonses requiring Court appearances, maintaining and classifying records and files.
- G. Maintaining, forwarding, receiving and reporting such records, reports and files as are required by the State Director of Motor Vehicles.
- H. Making a yearly report to the Township Committee.
- I. Performing all other duties required by law.

§2-34.5. Deputy Municipal Court Administrator

There shall be a Deputy Administrator of the Andover Joint Municipal Court who shall perform the functions and duties prescribed by law, by the rules applicable to municipal courts and by the Municipal Court Judge. The Deputy Administrator shall be appointed in accordance with the applicable Court rules. The compensation of the Deputy Administrator shall be determined by Andover Township.

§2-34.6. Municipal Public Defender; Conflict Public Defender

The Township of Andover shall, by resolution, annually appoint a Public Defender to serve within the Andover Joint Municipal Court. The Public Defender shall be compensated as determined by the Township of Andover. It shall be the Municipal Public Defender's duties

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

to represent eligible, indigent defendants, in proceedings over which the Andover Joint Municipal Court has jurisdiction.

- A. Qualifications. The Municipal Public Defender shall be an attorney at law of the State of New Jersey in good standing. The Municipal Public Defender need not be a resident of the Township and may hold the same title in one or more Municipal Courts. The Municipal Public Defender may represent private clients in this and any other municipality, subject to the Rules of Court governing the conduct of lawyers, judges and court personnel.
- B. Term. The Municipal Public Defender shall serve for a term of one year from the date of his or her appointment and may continue to serve in office pending reappointment of a successor. The Municipal Public Defender shall be removed by the governing body of a municipality for good cause shown and after a public hearing, upon due notice with an opportunity to be heard. Failure to reappoint a Municipal Public Defender shall not constitute a removal from office.
- C. Salary. Remuneration for the position of Municipal Public Defender and Conflict Public Defender shall be fixed by ordinance.
- D. Duties. The Municipal Public Defender shall represent defendants who meet the eligibility requirements set forth below. The Municipal Public Defender shall be responsible for handling all phases of the defense, including but not limited to discovery, pretrial and post-trial hearings, motions, removals to Federal District Court and other collateral functions. Duties of the Public Defender shall not include de novo appeals in Superior Court.
- E. Eligibility for services. To be eligible for the services of the Municipal Public Defender, a defendant must:
 - (1) Be charged with a crime as specified in N.J.S.A. § 2B:12-18; or
 - (2) Be charged with an offense of which there is a likelihood, in the opinion of the Municipal Court, that the defendant, if convicted, will be subject to imprisonment or other consequence of magnitude; and
 - (3) Meet the financial eligibility requirements, in the opinion of the Municipal Court, as set forth in N.J.S.A. § 2A:158A-14 and guidelines promulgated by the New Jersey Supreme Court; and
 - (4) Provide all necessary applications, releases and authorizations, and documents.

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

- (5) Pay an application fee of \$200. This fee may be waived or reduced by the Municipal Court upon clear and convincing proof that the fee is an unreasonable burden upon the applicant. Said fee maybe paid over time, not to exceed four months.
- (6) In the event that the Municipal Court cannot determine eligibility before the time when the first services are to be rendered, the Municipal Court shall refer the defendant to the Municipal Public Defender provisionally. If it is later determined that the defendant is ineligible, or if it is determined that the initial determination was erroneous, the Court shall inform the defendant, and the defendant shall be obliged to engage his own counsel and to reimburse the municipality for the cost of the services rendered.

F. Juvenile Defendants.

- (1) In the event the defendant is under the age of 18 years, the eligibility for service shall be determined on the basis of the financial circumstances of the individual and the individual's parents or legal guardian.
- (2) The Municipal Court shall be entitled to recover the cost of legal services from the parents or legal guardian and shall have the authority to require parents or legal guardians to execute and deliver any authorizations required to determine eligibility.

G. Municipal responsibilities and reimbursements.

- (1) The municipality shall be responsible for payment of all necessary services of representation as determined by the Court. The factors of need and real value to a defendant may be weighed against the financial constraints of the municipality in determining the necessary services.
- (2) The municipality shall have a lien on any property to which the defendant shall have or acquire an interest up to the amount of the reasonable value of the services rendered to a defendant. To effectuate such lien, the Municipal Attorney shall file a notice, setting forth the services rendered to the defendant and the reasonable value thereof, with the Clerk of the Superior Court. Within 10 days of said filing, the Municipal Attorney shall send a copy of the notice, with a statement of the date of the filing, to the defendant by certified mail to the defendant's last known address. The filing of the notice shall constitute a lien for a period of 10 years from the date of filing and shall have the priority of a judgment.
- (3) The Municipal Attorney may do all things necessary to collect any money due to the municipality for reimbursement for services rendered by the Municipal

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

Public Defender, including remedies available for recovery of a civil judgment, counsel fees and costs.

- (4) All application fees collected shall be deposited in a dedicated fund administered by the Treasurer of the municipality and shall be used exclusively to meet the costs incurred in providing the services of a Municipal Public Defender.

- H. There shall also be appointed by Andover Township a Conflict Public Defender, whose duties shall be the same as the Public Defender's but who shall act as Public Defender only in the event the Public Defender is absent or unavailable or in the event the Public Defender is unable to represent an eligible defendant as a result of a conflict of interest. All provisions and references to Municipal Public Defender in this chapter shall apply to the Conflict Public Defender in all respects. In the event that the Municipal Public Defender is absent, unavailable or unable to represent an eligible defendant due to a conflict of interest, the Municipal Public Defender shall promptly notify the Municipal Court Administrator of such circumstances and the matter shall then be reassigned or transferred to the Conflict Public Defender, through the office of the Municipal Court Administrator.

§2-34.7. Auditor

The auditor appointed by Andover Township shall act as the auditor for the Andover Joint Municipal Court. The auditor shall perform a yearly audit of the Andover Joint Municipal Court, which audit shall be prepared generally in accordance with the requirements of the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1, et seq. A copy of the complete audit shall be supplied to each participating municipality by September 1 of each year.

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

§2-34.8. Additional Court personnel

The Township of Andover shall hereafter, by resolution, have the power to designate such other persons as may be required to serve as clerks, staff and other officers thereof and to establish compensation to be paid to the respective persons to manage and run the day-to-day operations of the Joint Municipal Court. Compensation thereof shall be in accordance with the salary ordinance adopted annually by the Township of Andover.

§2-34.9. Withdrawal by member municipality

The members of the Andover Joint Municipal Court established by this article are the Township of Andover, Township of Byram, Township of Green, Borough of Stanhope, Borough of Hopatcong and Borough of Andover. Collectively, the Township of Andover, Township of Byram, Township of Green, Borough of Stanhope, Borough of Hopatcong and Borough of Andover shall be referred to as members. Any member of the Andover Joint Municipal Court may withdraw by complying with the provisions of the shared services agreement amongst the members identified in § 2-34.1.A above or such subsequent agreements or amendments then existing and in effect.

§2-34.10. Contributions and compensation

- A. The Township of Byram, the Township of Green, the Borough of Stanhope, the Borough of Hopatcong, and the Borough of Andover shall pay the Township of Andover a fee in accordance with the shared services agreement then existing between the parties.
- B. The Township of Andover shall remit fines and levies collected for infractions occurring in the Township of Byram, the Township of Green, Stanhope Borough, Hopatcong Borough, and Andover Borough to the applicable municipality on at least a monthly basis or as set forth in the agreement amongst the municipalities.

§2-34.11. Joint Court Committee

A Joint Municipal Court Committee shall be formed for the Joint Municipal Court (Andover, Byram, and Green Townships, and Andover, Hopatcong, and Stanhope Boroughs), consisting of the Administrators of each member municipality, the Joint Municipal Court Liaison for each member municipality and the Court Administrator. In those municipalities that do not have an Administrator, the Clerk shall serve as the Committee member.

SECTION 2 - SEVERABILITY

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

SECTION 3 - REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

ATTEST:

TOWNSHIP OF GREEN,

Mark Zschack, RMC, Township Clerk

Virginia Raffay, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips		√	√			
Qarmout			√			
Rose	√		√			
Mayor Raffay			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						
Phillips						
Qarmout						
Rose						
Mayor Raffay						

INTRODUCED: October 6, 2025
ADOPTED

ADVERTISED: October 10, 2025
ADVERTISED:

**RESOLUTION ES2025-15
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☐ Contract Negotiation ☒ Real Property
☐ Public Safety ☐ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: October 6, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on October 6, 2025.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Phillips		√	√			
Qarmout	√		√			
Rose			√			
Mayor Raffay			√			